

CURRICULUM VITAE

PERSONAL INFORMATION

Name : Tark Raj Bhatt

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CAREER PROFILE

Over 12 years' professional experience of Project Planning and Designing, Implementation, Monitoring and Evaluation, Baseline and End line Survey, Impact study and Research, working in NGO, INGO and UN system.

CORE COMPETENCY

- Expertise on research design, research methodologies (Mixed Method, QUAN & QUAL).
- Expertise on Baseline survey, End line survey, Perception survey, Impact study, Midterm and Final Evaluation and Market survey in the field of Child Rights, Agriculture, Public Health and Education, Poverty Alleviation to carry out survey, Integrated Behavioural and Biological Surveillance (IBBS) Survey, and local governance and inclusive development, disaster, livelihood and disability
- Expertise in developing research tools, data *analysis by using SPSS* and STATA, RDSAT, Interpretation of data and comprehensive Report
- Expertise in ASER Assessment
- Facilitation skills on Proposal writing, report writing, fund raising, Monitoring & Evaluation

ACADEMIC PROFILE

University/College	Level/ Year	Major Subjects
1. Tribhuwan University	PhD Scholar (2018 to ongoing)	Rural Development
2. Kathmandu University School of Education, Haliban, Lalitpur	MPhil (2014-2018)	Development Studies
3. Patan Multiple Campus, Patandhoka, Lalitpur	MA (2005- 2007)	Rural Development
4. Madhurai Kamraj University Tamilnadu, India	Post Graduate Diploma (2010-2011)	NGO Management,

SHORT TERM CONSULTANCIES

2020 Team Leader: Community Perception Survey conducted by NIDR and supported by UNDP/ Office of the UN Resident Coordinator (UNRCO)

2020 Team Leader: Mid Line Evaluation of Child Marriage in Nepal, conducted by NIDR and supported by Plan International Nepal

2020 Co-Team Leader: Study on **Teacher Motivation in the Early Grades**, Conducted by National Institute for Development and Research (NIDR) supported by the RTI/USAID Early Grade Reading Program

2019 Team Leader: Study on Corruption in Local Level Governance, conducted by National Institute for Development and Research (NIDR) supported by the Commission for the Investigation of Abuse of Authority (CIAA)

2019 Team Leader: Study on Law and Development: Foreign Direct Investment in Context of Federal Republic of Nepal conducted by NIDR and supported by A2J Project, UNDP.

2020 Team Leader: Baseline Survey to Assess the Knowledge, Attitude and Practice (KAP) of Menstrual Health and Hygiene Management among Adolescent School Girls and their Key Influences in Baitadi, Bajhang, Doti and Dadeldhura Districts, conducting by National Institute for Development and Research (NIDR) supported by CRS Company

2019 Team Leader: Mid Term Evaluation Integrity in Post-Earthquake Reconstruction and Rehabilitation (IPERR) program of Transparency International (TI) In support of Social Welfare Council (SWC)

2019 Team Leader: Follow up Survey of Needs and Capacity Assessment of fourteen Urban and Rural Municipalities on Disaster Risk Reduction and Management in Nepal conducted by NIDR and supported by IOM

2019 Co-Team Leader: Supporting the Education of Marginalized Girls in Kailali District (STEM II) conducted by NIDR and supported by Mercy Corps

2019 Team Leader: Longitudinal study (baseline, midline and endline evaluation) for the **Marginalized No More(MnM)** project, conducted by National Institute for Development and Research (NIDR) Supported Street Child of Nepal/ UKAID

2019 Team Leader: Evaluation of **Hami Sangsangai: We Together – Play Together, Learn Together** in Sindhuli District supported by Plan International Nepal

2019 Team Leader: Endline Evaluation of **Generation Amazing** Programme in Nepal conducted by NIDR Supported by Mercy Corps Nepal

2019 Team Leader: Meta-Analysis of MSM/TG conducted by National Institute for Development and Research (NIDR) supported by National Centre for AIDS and STD Control (NCASC), Ministry of Health and Population

2018 Team Leader: End line survey on Health System Recovery Project (HSRP) in Nuwakot, conducted by NIDR in support of Good Neighbors International (GNI)

2018 Team Leader: Development of Product Catalogue for Emergency Propose and Market Survey, conducted by NIDR in support of Save the Children international Nepal

2018 Team Leader: Baseline Evaluation **Generation Amazing Project** (GA) conducted by NIDR in support of Mercy Corps Nepal.

2018 Team Leader: Impact Evaluation of Strengthening the marginalized communities in accessing their Rights to Health Project implemented by Resource Center for Primary Health Care (RECPHEC) on behalf of Social Welfare Council

2018 Team Leader: Baseline Survey on Assist Haliya Community to Achieve Full Rehabilitation from Slavery and Labor Exploitation Project conducted by NIDR in support of UKAID/Anti-Slavery International /NNSDWO, Kathmandu, Nepal

2018 Quality Control and Survey Director: Baseline survey on Human rights Situation of persons with mental disability conducted by NIDR and Supported by UNDP

2018 Co-Team Leader: National **Baseline Survey on Mainstreaming Elected Women in Local Politics: Assessing their Knowledge, Skills, and Needs** conducting by National Institute for Development and Research (NIDR) and Supporting by Center for Dalit Women Nepal (CDWN) /Governance Facility

2018 Team Leader: IBBS Survey among Wives of Migrants in Kailali, Kanchanpur, Doti and Achham districts of far west Region conducted by National Institute for Development and Research (NIDR) supported by National Centre for AIDS and STD Control (NCASC), Ministry of Health

2018 Team Leader: Final/Closure Evaluation of Building better lives rebuilding livelihoods (BBL) project in Rasuwa and Dhading implemented by NORLHA Nepal on behalf of Social Welfare Council (SWC), Lainchaur, Kathmandu.

2017 Team Leader - Process, lesson learnt and the best practice documentation of emergency projects conducted by National Institute for Development and Research (NIDR) and supported by Save the Children September to November 2017.

2017 Co-Team Leader - Conduct the Baseline (Perception) Survey on perception survey on public confidence in justice sector institutions, conducted by National Institute for Development and Research (NIDR) and supported by UNDP Nepal

2017 Team Leader: Conduction of KAP Survey and Baseline study of the project '*Promoting community based Safe Schools through rehabilitation and reconstruction support to earthquake impacted schools in Sindhuli district*', conducted by National Institute for Development and Research (NIDR) and supported by Plan International Nepal

2017 Co- Team Leader: Conduction of Baseline survey (Perception) of Public relation and citizen's confidence towards National Human Rights Commission (NHRC) conducted by National Institute for Development and Research (NIDR) and supported by UNDP/NHRC Nepal

2017 Co-Team Leader: Third Party Evaluation of Golden 1000 Days implemented by Ministry of Federal and Local Development in 15 districts of Nepal, conducted by National Institute for Development and Research (NIDR) and supported by National Planning Commission /UNDP

2016 Team Leader: Integrated biological and behavioural surveillance (IBBS) Survey among Female Sex Workers (FSWs) in Kathmandu Valley conducted by National Institute for Development and Research (NIDR) and supported by National Centre for AIDS and STD Control (NCASC), Ministry of Health

2016 Team Leader: Household Survey for Earthquake Recovery project in Kavre, Sindhupalchok, Sindhuli and Dolakha districts (6500HHs) for Caritas Nepal

2016 Team Leader: Final Evaluation of Creating Hope for Child Labourers (HOPE) Project implementing in Hetauda (Makwanpur, Itahari and Dharan (Sunsari), Biratnagar (Morang) and Kamalamai (Sindhuli) Municipalities conducted by National Institute for Development and Research (NIDR) and supported by Plan Nepal

2016 Team Leader: Baseline Survey of People with Disabilities for Livelihood Project implementing in Sindhupalchoak and Nuwakot districts, conducted by National Institute for Development and Research (NIDR) and supported by SAPPROS Nepal

2016 Team Leader: Third Party Evaluation of MEDEP/MEDPA of Department of Small and Cottage Industries, Government of Nepal/ UNDP in six district of Nepal

2016 Team Member: Impact study of resiliency of *Child Sensitive and Social Protection (CSSP) & Creating Protective Environment for Children* (CPEC) of Save the Children in Sindhupalchoak and Dolakha

2016 Co-Team Leader: *Study on identification of scientific basis of fee structure in Intuitional Schools*, Supported by Ministry of Education, Government of Nepal

2016 Co-Team Leader and Thematic Expert: Preparation of Mid-term vision, Long term Development Plan and sectorial policies for Far West Development Commission (FWDC), Government of Nepal

2016 Co- Team Leader: IBBS Survey among Male who have Sex with Male /Transgender (MSM/TG) in Kathmandu Valley supported by National Centre for STD and AID Control (NCASC)/Save the Children /Global Fund

2016 Team Leader: Market Assessment in 14 Earth Quack affected districts of Nepal, Supported by International Organization for Migration (IOM)/ UNHABITAT

2016 Team Leader: End line Survey of Audience survey of Peace promotion Through Radio, supported by Radio Nepal/ Ministry of Information and Communication

2015 Survey Director: Public Opinion on Tobacco Compliance Survey in Five District of Nepal Support of National Health Education and Information Communication Center (NHEICC), Teku, Kathmandu

2015 National Survey Coordinator: IBBS Survey among Male who have Sex with Male /Transgender (MSM/TG) in Kathmandu Valley supported by National Center for STD and AID Control /Save the Children /Global Fund

2015 National Survey Coordinator: IBBS Survey among People who Inject Drugs (PWIDs) in Eastern Region supported by NCSAC/save the children /Global Fund

2014 Associate Team Leader –Baseline study on Legal aid Service Mechanism in Five districts (Dadeldhura, Kailali, Bardia, Dailekh and Surkhet) for UNDP/RoLHR

2014 Team Leader: Endline Survey of Audience of Peace promotion Through Radio-through Radio- Phase II- Radio Nepal

2014 Team Leader-Impact Assessment, UNDP RoLHR/Radio Nepal, Kathmandu

2014 Senior Researcher- Research on *Identifying strategies and targeted interventions for effectively implementation of Free and Compulsory Basic Education (FCBE)* for Department of Education (DoE), Sanothimi, Bhaktapur

2014 Associate Team Leader – Audience Baseline Survey, Radio Nepal, Sinhadarbar, Kathmandu

2014 Team Leader- Perception survey on Regional Integration in South Asia, BRIEF, New Delhi

2013 Associate Team Leader-Baseline survey for Healing and Education through Arts (HEART) study; Supported by Save the Children, Nepal

2013 Team Leader- Mid Term Evaluation of Building the Foundation for Sustainable Peace in Nepal project of International Alert on behalf of Social Welfare Council (SWC)

2013 Associate Team Leader -Planning Monitoring and Evaluation (PME) system assessment of Lutheran world Federation Nepal

2007 M&E Consultant- Monitoring of CO Projects of Darchula District for Poverty alleviation Fund (PAF)

2007 M&E Consultant- Appraisal and monitoring of CO Projects of Ramechhap district for Poverty Alleviation Fund (PAF)

LONG TERM WORK EXPERIENCE

Jan 2015 to till date- Chair & Executive Director: National Institute for Development and Research (NIDR), New Baneshwor, Kathmandu,

Duty station: New Baneshwor, Kathmandu, Nepal

Key responsibilities and Achievement

- Lead overall and organizational development
- Assist administration and finance management,
- Coordinate and networking with I/N/GOs, Universities, Colleges, and private sectors for NGO management trainings.
- Provide consultancy services to Government, UN agencies, INGOs and NGOs and Private sectors as per need
- Carry out research in different areas as per organizational need
- Develop Project in the field of education, livelihood, baseline survey, and community development.
- Staff management and develop business plan and strategies
- Facilitate trainings on proposal writing, report writing, fundraising, M&E and PRA training for NGO management.
- Carry out Monitoring and Evaluation of different organization
- Develop Proposals and write comprehensive reports of different projects.

Jan 2012-Dec,2014: Director –Survey ,Research ,Monitoring and Evaluation- National Institute for Development and Research (NIDR), New Baneshwor, Kathmandu

July, 2010 to June 2011- Project Field Supervisor: *United Nations Education and Cultural Organization (UNESCO)* Office in Kathmandu, Sanepa, Lalitpur, Nepal **Duty station:** District Education Office, Dhunche, Rasuwa.

Key responsibilities and Achievement

- Planning, implementing, budgeting, monitoring of CapEFA project at Rasuwa district.
- Conceptualized the operational aspects of NFE/ Literacy and NFE-MIS (Non Formal Education Management Information System) at the District and central level for Capacity Building for Education for All (CapEFA) Project
- Supported in outlining NFE-MIS development activities and preparing implementation plan, linking with the national NFE-MIS team;
- Conducted and participation in trainings at local and national level for data collection;

- Assisted in preparing data collection strategy and schedule; recruit and train a data - collection team;
- Monitored the data entry process ensuring data quality and the production of reports/output tables through NFE-MIS software.
- Supported in data analysis activities and contribute to the preparation of NFE-MIS report (including the directory of the main NFE providers, programmes, courses and facilitators; a summary of the main conclusion from data analysis);
- Prepared budget revisions, organizing missions, providing logistic support in organizing meetings, workshops, conferences, seminars, etc.

April, 2009 - July 2010- Programme officer: Nirdhan, a national NGO for Poverty Reduction in Nepal, Anamnagar Kathmandu **Duty station:** Head Office, Anamnagar, Kathmandu

Key responsibilities and Achievement

- Wrote proposals (keeping cross-cutting issues in mind) , reports and fund raising for providing skill development and micro-enterprises training for microfinance clients, technical training, health services and other essential services to the members of Nirdhan Utthan Bank Limited (a MFI)
- Supported in Planning, Implement Monitoring Free Kamaiya Livelihood Development Project, skills development project for NUBL clients.
- Coordinated meeting with Plan International, USAID NEPAL's EIG-CM Program, Save the Children, and World Education.

Oct, 2007 - April, 2009- Project officer: Lutheran World Federation Nepal, Chundevi Marg, Maharajgunj, Kathmandu

Duty station: **Damak, Jhapa**

Key Responsibilities and Achievement

- Implemented vulnerable Bhutanese refugee children's research project(disable and orphans children were supported)
- Liaised with refugee coordination unit (RCU), UNHCR, WFP, SCHOOL, CARITAS and AMDA-Nepal and Bhutanese Refugee Children Forum (BRCF).
- Supported young Bhutanese refugees to carry out research · Assisted and facilitated to child researchers and school teachers.
- Supported Bhutanese children in planning, implementation, and monitoring and evaluation of the vulnerable Bhutanese Refugee Children Project.

May 2002 - April 2007- Senior Optional Maths Teacher: Mount Gauri Shankar School, Baluwatar Kathmandu, Nepal

May 2001 - June 2004- District Advisor: Forum for Protection of Human Rights (FOPHUR), Kamal Pokhari, and Kathmandu

Duty station: Kathmandu

TRAINING /SEMINARS/WORKSHOP

- Participation on **Participatory Evaluation** (Facilitators were Prof. Dr. Robert Chambers and Ms. Mallika R. Samaranayake), Skills Development Workshop in 23-27 November, 2015 at Kathmandu, conducted by The Community of evaluators- South Asia
- Participation on **Impact Evaluation- a Science and an Art**, Skills Development Workshop in 23-27 November, 2015 at Kathmandu, conducted by The Community of evaluators- South Asia
- Participation on **Managing and Joint Evaluations**, Skills Development Workshop in 23-27 November, 2015 at Kathmandu, conducted by The Community of evaluators- South Asia
- Participation on **Evaluation Conclave,2015** in 23-27 November, 2015 at Kathmandu, conducted by The Community of evaluators- South Asia
- 2 days Consultative workshop on **Data Management and M&E on Literacy and Non Formal Education Programmes** (15-16 Feb, 2013), conducted by UNESCO Kathmandu/NFEC Sanothimi at Safalcha Babarmahal.
- **Team Building Training** (one day) by UNESCO Kathmandu/ The Borderlands.
- **Gender and Social Inclusion** training (5days 26-30 April, 2010), given by Plan Nepal/NEST
- **Participatory Training Program** (15days, 15-30, Feb 2006) given by Patan Campus (TU).
- **Professional Capacity Building Training** (30days), given by Media House, Kupondole,
- **Peace Building and Conflict Transformation** training (3 days), provided by LWF - Nepal
- Training on **Awareness of Rights Among Community and Duty Bearers** (3days,12-15, Jan, 2009), provided by LWF Nepal ,Damak, Jhapa
- **Research Methodology** Training (20 days), provided by LWF-Neapl, Jhapa.
- Computer (MS-Window, Spread sheet, database, PowerPoint, email, Internet).
- **Micro-Finance Submit** 2010 (3 days) at Yak and Yeti Hotel by Center for Micro - Finance Baluwabatar, Kathmandu
- **Log fame preparation for FKLD project** (2 days) at Nepalgunj by Plan Nepal and NEST, Pokhara

COMPUTER LITERACY

Microsoft office: Ms Word, Excel, Ms PowerPoint

Typing: English & Nepali Statistical: SPSS, STATA

Internet navigation, Management information System (MIS)

LANGUAGE PROFICIENCY

Language	Writing	Speaking	Reading	Listening
Nepali	Excellent	Excellent	Excellent	Excellent
English	Excellent	Excellent	Moderate	Excellent

Hindi	Excellent	Moderate	Excellent	Excellent
French	Moderate	Moderate	Excellent	Basic

AWARDS

- **Rastriya Nagrik Sewa Samman-2069 (National Civic Service Award-2012)**, this award is provided by Jagriti Samaj Nepal, a national NGO working in Nepal for contributing best service in peace building being Self-Entrepreneur.
- **First Prize Award in Eradication of Smoking and Drinking -2054**, this prize is awarded by Yuba tatha Bal Kosh Kathmandu for writing an essay about eradication of smoking and drinking in Siddhanath Science Campus, Mahendra Nagar, Kanchanpur
- **School First Prize:** This award is awarded by Shree Maninlek Secondary School, Gurukhola , Baitadi for Achieving first class first student in school from Class 5 to class

PROFESSIONAL REFERENCES

1. Tek Tamata
Programme Analyst
UNDP, Nepal
Pulchowk, Lalitpur, Nepal
Phone: 977-01 5523200(Ext 1038)
Email: tek.tamata@undp.org
2. Bir Bahadur Rawal
Strategic Information Focal Point
National Centre for AIDS and STD Control (NCASC)
Ministry of Health and Population
Teku, Kathmandu , Nepal
Phone: 977-01 4258219
Email: bir.rawal@ncasc.gov.np

Declaration

[The above mentioned statements and descriptions are proper and accurate in my knowledge. The candidate will fully responsible if there is any simulation].



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(Mr. Tark Raj Bhatt)